

When you have been assigned a competition number, I will send out an email. Some things have changed over the past year or so, so here is an update with explanation of how to properly enter a competition.

For our example, the number we will use is: **FE100**

All competition files should be sent to fmccfargo@gmail.com . (This address is for salon entries only!!) The general FMCC email account will **not** be checked for submissions.

Files should be in .jpg format. They should also be **ATTACHED** to the email so the club can download them. **Don't put them in the body of the email.** Some of the newer email programs embed the images in the email, so the safest way to attach is to compress all of your files into a ZIP file. This will ensure a seamless download.

Pixel size should be long side equal to 1920 pixels. Short side is determined by having 'constrain proportions' box checked. (refers to Photoshop)

Best to use the save as command. File KB size is determined by the quality slider in the save as box. Keep file size under 750 KB.

File size should be at least 200 KB for projection quality.

So the file size should be a minimum of around 200 KB, to no more than 750 KB

How to name your file:

Digital category codes:

AN = Assigned Subject
ANB = Assigned Subject "B" Category
DA = Digital Altered Reality
DB = Digital Black and White
DBB = Digital Black and White "B" Category
DJ = Digital Journalism
DN = Digital Nature
DNB = Digital Nature "B" Category
DP = Digital Pictorial
DPB = Digital Pictorial "B" Category
DT = Digital Travel

File naming example :

01,FE100,DPB,Fantastic Sunset – Island of St Marie.jpg

For clarity, the numbers above each section will correspond to the section of the file name:

1 2 3 4
01,FE100,DPB,Fantastic Sunset – Island of St Marie.jpg

The commas are used as separators. Please try to remember to include these.(There will be 3 of them)

1. The first two digits are always the same (01). These are used by the club and N4C for sequencing of entries. If necessary we will change this after submission.
2. **FE100** is your unique number for both the FMCC and N4C.
3. The next two or three letters are the category code. Use different two letter codes depending on which category you want the entry in.
4. The next text is whatever you decide to name your photo. (In the above I've just chosen an example name of "Fantastic Sunset".)

Notice that there are no spaces in the file name except between words in a multiple word title. If you had a one word title there would be no spaces at all.

VERY IMPORTANT!! --- Do not use punctuation in your title. Commas should only be used to separate parts of your file name BUT NOT IN THE TITLE ITSELF (Fantastic Sunset – Island of St Marie above). This goes for periods (.) as well.

Spaces (), hyphens (-) or underscores (_) are the ONLY acceptable punctuation in the title **only**. (good for a location on a travel photo, when the location isn't acutally part of the photo name).

By naming your photos in this manner the club has all the info necessary to enter your photo in our contests.

Who? (you by virtue of the unique number)

What Category?

What's the name (title) of your photo ?

Jonathan Atkins
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